

**CRDF GLOBAL
REQUEST FOR PROPOSAL**

Deadline: August 24, 2026

Summary:

CRDF Global is seeking a chemical security subject matter expert (SME) with expertise on the chemical supply chain to develop workshop materials for an upcoming project. On behalf of the U.S. Department of State's Office of Cooperative Threat Reduction (CTR), CRDF Global will convene at least 28 Turkish representatives from the chemical and pharmaceutical industry, manufactures, distributors, and academic institutions for a three-day in-person workshop in Istanbul, Türkiye. This workshop aim to strengthen Turkish industry stakeholders' capacity to detect, deter, and report attempts by Iran and its regional proxies to illicitly acquire dual-use chemicals, precursor chemical agents (PBAs), and CW production relevant equipment through Turkish supply chains and enhance regional early-warning and information-sharing networks between Türkiye, Bulgaria, and Romania to address cross-border trade monitoring, export control implementation, and illicit transshipment along key Europe–Türkiye trade corridors .

Scope:

The subject matter expert (SME), hereby referred to as “The Contractor” will develop workshop materials (approximately five presentations) for the workshop and travel to Istanbul, Türkiye to present the workshop materials during the event as an SME for **Workshop on Countering Illicit Chemical Transshipment in Türkiye** to be held during November 2026. The Contractor should possess extensive knowledge about U.S. informed industry standards and best practices in supply chain security. Following the workshop, the Contractor will conduct remote consultations with participants to reinforce key concepts, address implementation challenges, and provide tailored guidance on strengthening supply chain security practices within their respective organizations. These follow-on sessions will focus on practical application of workshop topics.

The Contractor will be awarded a contract based on the following completion and submission of the tasks and their deliverables outlined below:

Period of Performance: August - December 31, 2026

Tasks and Deliverables:

Task One: Project Coordination Materials Development

In coordination with the CRDF Global project team, the Contractor will contribute to the development of the following materials: Workshop agenda, workshop materials, discussion sessions, which will include five or more sessions and/or exercises prior to the workshop.

Task One Deliverables:

- a. *Five or more presentations, exercises, and/or workshop materials prior to the workshop (due no later than 35 days before the first day of the workshop)*

Task Two: Travel

The Contractor will travel to Istanbul, Türkiye to implement the three-day workshop. The event is tentatively scheduled for November 2026.

Task Three: Implementation

In coordination with the CRDF Global project team, the Contractor shall assist in the implementation of the three-day workshop for Turkish chemical and pharmaceutical industry, manufactures, distributors, and academic institutions in Istanbul, Türkiye.

Task Four: Reporting

The Contractor will complete and submit to CRDF Global a brief after-action report, using CRDF Global's reporting template, summarizing technical outcomes of the activity and any recommended follow-on activities for strengthening chemical supply chain security in Türkiye.

Task Four Deliverables:

- a. Final report (within five days of the completion of the activity)
- b. Final invoice (within two weeks of the completion of the activity)

Contractor Requirements:

The contractor will have demonstrated experience developing and delivering workshops on chemical security, including supply chain security, Know-Your-Customer (KYC) practices, dual-use chemicals and equipment, Pharmaceutical-Based Agents (PBAs), and chemical warfare (CW) agents and production equipment, grounded in U.S.-informed industry standards and best practices. The contractor will also have a demonstrated capability to conduct workshops and mentoring for industry participants in one or more of the following areas:

- Customer Due Diligence
 - Verification of suspicious purchases
 - Know-Your-Customer techniques
- Dual-Use Chemicals and Equipment for PBA Production
- Trade of Hazardous Chemicals and Supply Chain Security
- Red Flags and Typologies of High-Risk Companies
- Pharmaceutical-Based Agents (PBAs) and Precursors in Türkiye
- Insider Threat
- U.S.-Informed Industry Standards and Best Practices

Subject Matter Experts shall have:

1. Technical Experience: At least 7-10 years of relevant professional experience. Applicable experience can include a combination of the below:
 - a. Knowledge of chemical security, including consulting on best practices and familiarity with key threat actors
 - b. Experience leading workshops for international audiences, including chemical and pharmaceutical industry leaders
 - c. Experience educating on PBA precursors, dual-use chemicals, and production equipment
 - d. Experience consulting on regulatory and voluntary initiatives to prevent chemical precursor acquisition

Experience engaging international audiences including policymakers, government, regulators, and/or industry leaders in regions including Europe, South Asia, Southeast Asia, Sub-Saharan Africa, Europe, Middle East and North Africa, or Latin America.

Proposal Requirements:

- Statement of Interest and Technical Capabilities
- Cost proposal
- CV(s)
- List of recent experience in the RFP Subject Matter area and applicable references/past performance
- Any Small or Disadvantaged Business Designations (Veteran Owned, HUB Zone, Women Owned, Disadvantaged Businesses)
- [NAICS Codes](#): 541620 Environmental Consulting Services - Small Business Threshold \$19 million
541690 Other Scientific and Technical Consulting Services - Small Business Threshold \$19 million

Travel Cost Proposal

If travel is required under the proposed Scope of Work, the Applicant must include a detailed travel budget that reflects the nature of the proposed technical approach and implementation plan. Travel costs must be reasonable, necessary, and directly allocable to the performance of the project.

The travel budget must, at a minimum, include:

- Number of travelers
- Origin and destination
- Estimated airfare (economy/coach class only unless otherwise justified)
- Lodging costs
- Meals & Incidental Expenses (M&IE)
- Ground transportation
- Any visa or required travel documentation costs

All proposed travel costs must be prepared in accordance with applicable Federal Travel Regulations (FTR) and U.S. General Services Administration (GSA) per diem rates, as applicable to the travel location. Lodging and M&IE rates shall not exceed the allowable federal per diem rates unless specifically justified and approved in writing.

In addition, all air travel funded under this award must comply with the Fly America Act (49 U.S.C. § 40118). Applicants must budget for U.S. flag air carriers unless a documented exception applies under the Fly America Act or applicable Open Skies Agreement.

Failure to provide a detailed and compliant travel budget may result in the cost proposal being deemed non-responsive.

Timetable:

August 18, 2026: RFP Questions due

August 20, 2026: RFP Questions & Answers released

August 24, 2026: RFP submissions due

Contractor Selection Criteria:

CRDF Global will select the contractor that provides the best value in terms of overall price and experience. The contractor should have proven experience working with chemical industry and implementation of chemical security best practices.

CRDF Global prioritizes a safe and collaborative work environment in which diversity, equity, and inclusion is championed and discussed. CRDF Global provides equal employment opportunities to all qualified individuals without regard to age, race, color, religion, sex, sexual orientation, and gender identity, national origin, protected veteran, or disabled status. We are dedicated to creating and maintaining a respectful work environment that is safe, engaging, and comfortable for all.

CRDF Global pledges to prioritize sponsorship of diverse events and panels of experts whenever possible.

Submission:

Proposals should be submitted to procurement@crdfglobal.org & jrandels@crdfglobal.org, no later than **5:00 PM ET on Tuesday, August 24, 2026**. Proposals should be submitted as electronic documents in PDF, Word or Excel format.

Background:

CRDF Global is an independent nonprofit organization founded in 1995 in response to the collapse of the Soviet Union and the threat of large-scale proliferation of weapons technology from the region. With support authorized by the Nunn-Lugar Act of 1991 and the Freedom Support Act of 1992, as well private foundation contributions, CRDF Global embarked on bolstering the global scientific community and fostering alternatives to weapons research.

In the past 25 years, our work has expanded to address ever-changing global concerns, but our commitment to ensuring the success of our partners remains the same. We are a leading provider of flexible logistical support, program design and management, and strategic capacity building programs in the areas of higher education, CBRNE security and nonproliferation, border security, cybersecurity, global health, technology entrepreneurship, and international professional exchanges.

With offices in Arlington, VA; Kyiv, Ukraine; and Amman, Jordan, CRDF Global's diverse staff and networks of local community and government stakeholders deliver tailored programs that meet specific regional needs in over 100 countries across the globe.

Vision Statement:

Our world, healthy, safe, and sustainable.

Mission Statement:

Safety, security, and sustainability through science, innovation, and collaboration.

Values:

We do the right thing.

We care about each other and the people we work with.

We work together to deliver excellence

CRDF Global provides equal opportunities to all qualified individuals without regard to age, race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran, or disabled status. We are committed to prioritizing an inclusive and collaborative space in which diversity and equity is discussed, championed, and supported. We acknowledge and honor the fundamental value and dignity of all individuals. We pledge ourselves to create and maintain an environment that respects diverse traditions, heritages, and experiences.

More information is available at www.crdfglobal.org.

Solicitation Terms & Conditions:

Right to Select Suppliers. CRDF Global reserves the right to negotiate with and select all qualified suppliers at its own discretion and is not obligated to inform suppliers of the methods used in the selection process. CRDF Global reserves the right to dismiss any and/or all suppliers from the bid process and reject any and/or all proposals.

Obligation. This RFP does not bind nor obligate CRDF Global in any way. CRDF Global makes no representation, either expressed or implied, that it will accept or approve in whole or in part any proposal submitted in response to this RFP. CRDF Global may reward, in whole or in part, the proposal at its sole discretion.

Notification. CRDF Global will notify bidders following completion of the evaluation process, as to whether or not bidders have been awarded the contract. The only information regarding the status of the evaluation of proposals that will be provided to any inquiring bidder shall be whether or not the inquiring bidder has been awarded the contract. CRDF Global may, at its sole discretion, inform any inquiring bidder of the reason(s) as to why it was not awarded the contract.

Binding Period. Following the due date of submission of this Proposal, the pricing included in this RFP shall be binding upon the supplier for the duration of the contract.

Hold Harmless. By submitting a response to the RFP, bidder agrees that CRDF Global has sole discretion to select any and/or all suppliers. During or following the conclusion of this process, bidders waive their rights to damages whatsoever attributable to the selection process, materials provided, supplier selection, or any communication associated with the RFP process and supplier selection.

Transfer to Final Contract. The terms and conditions of the RFP, including the specifications and the completed proposal, will become at CRDF Global's sole discretion, part of the final contract (the "Agreement") between CRDF Global and the selected bidder. In the event that responses to the terms and conditions will materially impair a bidder's ability to respond to the RFP/RFI, bidder should notify CRDF Global in writing of the impairment. If bidder fails to object to any condition(s) incorporated herein, it shall mean that bidder agrees with, and will comply with the conditions set forth herein.

Exceptions. Any exceptions to the terms and conditions or any additions, which bidder may wish to include in the RFP, should be made in writing and included in the form of an addendum to the applicable Section in the RFP.

CRDF Global Proprietary Information. Supplier agrees that all non-public information contained in this document and communicated verbally in reference to this RFP by CRDF Global shall be received for the sole discretion and purpose of enabling the supplier to submit an accurate response to this RFP. The information contained in this RFP and disclosed during the course of negotiations and communications are proprietary in nature and under no circumstances to be disclosed to a third party without prior written consent from CRDF Global.

Supplier Proprietary Information. Information contained in the response to this RFP will be considered proprietary in nature if marked "confidential" or "proprietary". Such marked documents will not be disclosed to third parties outside CRDF Global with the exception of retained consultants under contractual confidentiality agreements.