

**CRDF GLOBAL
REQUEST FOR PROPOSAL**

Proposals Submission Deadline: May 13, 2026

Renovation of Cybersecurity Training and Practical Exercise Facility (Cyber Range) – Kyiv Aviation Institute

Summary

CRDF Global is seeking a qualified Contractor to perform full-scope renovation of a designated training facility at Kyiv Aviation Institute (KAI), Kyiv, Ukraine, to support the establishment of a Cybersecurity Training and Practical Exercise Facility (“Cyber Range”).

The objective of this RFP is to select a Contractor responsible for delivering renovation services to create a modern, safe, and fully functional training environment suitable for cybersecurity training, simulation exercises, and technical operations.

Scope

CRDF Global, in collaboration with Ukrainian governmental and private sector stakeholders, is implementing a Cyber Range to enhance cybersecurity workforce development and operational readiness.

The selected Contractor will renovate a designated facility at KAI, transforming it into a technical training environment capable of supporting cybersecurity training, simulation exercises, and technical operations.

Location:

Kyiv Aviation Institute (KAI)
1K6, Liubomyra Huzara Ave, Kyiv, Ukraine

Facility Areas:

- Training Room (~55 m²)
- Corridor (~30 m²)

The Contractor shall provide all labor, materials, equipment, supervision, and coordination required to complete the renovation in accordance with applicable Ukrainian regulations and CRDF Global requirements.

Offerors are responsible for verifying site conditions prior to submission of their proposal. CRDF Global may facilitate a site visit upon request. Failure to account for site conditions will not be grounds for additional cost or schedule adjustments.

Tasks and Deliverables

The Contractor shall execute the following tasks:

Task 1 – Site Preparation and Demolition

- Removal of furniture, fixtures, partitions, and damaged elements
- Site preparation
- Proper disposal of materials

Deliverables:

- Cleared and prepared site

Task 2 – Electrical and Data Infrastructure

- Installation of ~20 floor sockets (3 outlets each)
- Installation of electrical wiring, distribution boards, conduits
- Installation of data cabling
- Testing and certification

Deliverables:

- Installed electrical and data infrastructure
- Electrical testing report

Task 3 – Wall and Ceiling Construction

- Plasterboard walls and steel framing
- Suspended ceiling installation
- Surface preparation

Deliverables:

- Completed wall and ceiling structures

Task 4 – Flooring Installation

- Reinforced screed
- Surface preparation

Deliverables:

- Completed flooring

Task 5 – Doors and Partitions

- Installation of entrance doors with hardware – approximately 2250 mm (height) × 1380 mm (width), consisting of two sections – approximately 800 mm and 580 mm.
- Installation of sliding partitions including metal frame and guide systems - sliding partition between Classroom 1 and Classroom 2 with overall approximate dimensions of 6540 mm (width) × 3200 mm (height).
- Installation of panel doors with composite panels – approximately 1000x1820

Deliverables:

- Installed doors and partition systems

Task 6 – HVAC Installation

- Installation of air conditioning system approximately 60-65 m² (~7m connection lines)
- System testing

Deliverables:

- Operational HVAC system

Task 7 – Interior Finishing and Branding

- Printing and installation of branded wallpaper (~100 m²)
- Final finishing

Deliverables:

- Completed interior branding

Task 8 – Window Treatments

- Installation of Roman blinds and blackout coverings
 - Color: Gray or similar shade, consistent with the adjacent training room design
 - Material: blackout fabric
 - Light Control: Blackout
 - Mounting Type: Inside frame
 - Dimensions: Custom fit to each window
 - Operating Mechanism: Chain or motorized
 - Control Side: Position of operating mechanism to be agreed in advance

Deliverables:

- Installed window systems

Task 9 – Radiator Covers

- Fabrication and installation
Approximate dimensions include:
 - 1500 × 700 mm

- 1340 × 700 mm
- 2100 × 700 mm

Deliverables:

- Installed radiator covers

Task 10 – Site Cleanup

- Debris removal
- Cleaning

Deliverables:

- Clean, operational facility

Task 11 – Final Inspection and Acceptance

- System testing (electrical, HVAC)
- Final walkthrough

Deliverables:

- Final inspection report
- Completed facility

Cross-Cutting Deliverables

- Pre-renovation inspection report
- Full photographic documentation (all phases)
- Interim inspection reports per phase
- Completion report

Contractor Requirements

The Contractor must demonstrate:

- Proven experience in **commercial or institutional renovation projects**
- Experience with **electrical systems and structured cabling installations**
- Familiarity with **Ukrainian construction codes and safety regulations**
- Ability to manage **multi-phase construction projects with inspections**
- Experience coordinating with **multiple stakeholders and subcontractors**
- Capacity to complete work within a **10-week performance period**
- Designation of a **Project/Renovation Manager** as primary point of contact

Mandatory compliance:

- Ukrainian building codes and safety regulations
- Fire safety and electrical standards
- Coordination with Fire Alarm Installation Contractor

Proposal Requirements

Applicants must submit:

- Statement of Interest and Technical Capabilities
- Cost Proposal (fully loaded, aligned to SOW tasks)
- CV(s) of key personnel (including Project Manager)
- Identification of any proposed subcontractors, including scope of work and role in project execution
- Relevant past performance and references
- Applicable licenses to conduct this type of work
- Business designations (if applicable)
 - Total firm-fixed-price (USD)
 - Cost breakdown by SOW task (Tasks 1–11)
 - Description of cost assumptions (labor, materials, equipment)

- Identification of any subcontractor costs
- Confirmation that pricing includes all costs required to complete the Scope of Work
- A detailed project schedule (e.g., Gantt chart) demonstrating how the work will be completed within the 10-week period, including task sequencing and milestone completion dates

Proposals that fail to comply with the requirements outlined in this RFP may be deemed non-responsive and may not be considered for further evaluation.

Timetable

- **RFP Questions Due:** April 28, 2026
- **RFP Q&A Released:** April 30, 2026
- **Proposals Due:** May 13, 2026
- **Contract Start Date:** May 20, 2026

Contractor Selection Criteria

CRDF Global will select the Contractor based on Best Value, considering:

- Technical approach and understanding of SOW
- Relevant renovation and infrastructure experience
- Past performance
- Project management capability
- Cost realism and reasonableness

CRDF Global reserves the right to make an award without discussions based on initial proposals received. Offerors are encouraged to submit their best and final proposal at the time of submission.

Preference will be given to Contractors with:

- Experience in technical training environments / IT facilities
- Demonstrated ability to deliver phased renovation with inspection controls
- Strong compliance record

Additional Requirements

- Strict adherence to approved Scope of Work (no unauthorized changes)
- Full coordination with:
 - CRDF Global
 - Kyiv Aviation Institute
 - Fire Alarm Installation Contractor
- Warranty: 12 months on workmanship

Contracting and Payment Terms

Contracting and Payment Terms

- The resulting contract is anticipated to be executed with CRDF Global (United States office).
- All payments under the contract shall be made in United States Dollars (USD). The currency of the contract shall be USD, and all proposed costs must be submitted and justified in USD.

Contract Type

The resulting contract will be a **Firm-Fixed-Price (FFP)** contract.

- Offerors shall submit a total lump-sum price covering all labor, materials, equipment, supervision, and services required to complete the Scope of Work.



Cost Breakdown Requirement

For evaluation purposes, Offerors shall provide a detailed cost breakdown aligned to the SOW tasks (Tasks 1–11). This breakdown is for evaluation only and will not alter the firm-fixed-price nature of the contract.

Submission

Proposals should be submitted to procurement@crdfglobal.org & ofomin@crdfglobal.org, no later than May 13, 2026, 6:00PM EET. Proposals should be submitted as electronic documents in PDF, Word or Excel format.

Proposals must remain valid for a period of 90 days from the submission deadline.



Background:

CRDF Global is an independent nonprofit organization founded in 1995 in response to the collapse of the Soviet Union and the threat of large-scale proliferation of weapons technology from the region. With support authorized by the Nunn-Lugar Act of 1991 and the Freedom Support Act of 1992, as well private foundation contributions, CRDF Global embarked on bolstering the global scientific community and fostering alternatives to weapons research.

In the past 25 years, our work has expanded to address ever-changing global concerns, but our commitment to ensuring the success of our partners remains the same. We are a leading provider of flexible logistical support, program design and management, and strategic capacity building programs in the areas of higher education, CBRNE security and nonproliferation, border security, cybersecurity, global health, technology entrepreneurship, and international professional exchanges.

With offices in Arlington, VA; Amman, Jordan; Kyiv, Ukraine; Manila, Philippines; Almaty, Kazakhstan; and Warsaw, Poland; CRDF Global's global staff and networks of local community and government stakeholders deliver programs tailored to specific regions that advance U.S. security interests in over 120 countries across the globe.

Vision Statement:

Our world, healthy, safe, and sustainable.

Mission Statement:

Safety, security, and sustainability through science, innovation, and collaboration.

Values:

We do the right thing.

We care about each other and the people we work with.

We work together to deliver excellence

CRDF Global provides equal opportunities to all qualified individuals without regard to age, race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran, or disabled status. We are committed to prioritizing an inclusive and collaborative space in which diversity and equity is discussed, championed, and supported. We acknowledge and honor the fundamental value and dignity of all individuals. We pledge ourselves to creating and maintaining an environment that respects diverse traditions, heritages, and experiences.

More information is available at www.crdfglobal.org.

Solicitation Terms & Conditions:

Right to Select Suppliers. CRDF Global reserves the right to negotiate with and select all qualified suppliers at its own discretion and is not obligated to inform suppliers of the methods used in the selection process. CRDF Global reserves

the right to dismiss any and/or all suppliers from the bid process and reject any and/or all proposals. CRDF Global reserves the right to request clarifications or additional information from Offerors to support the evaluation of proposals.

Obligation. This RFP does not bind nor obligate CRDF Global in any way. CRDF Global makes no representation, either expressed or implied, that it will accept or approve in whole or in part any proposal submitted in response to this RFP. CRDF Global may reward, in whole or in part, the proposal at its sole discretion.

Notification. CRDF Global will notify bidders following completion of the evaluation process, as to whether or not bidders have been awarded the contract. The only information regarding the status of the evaluation of proposals that will be provided to any inquiring bidder shall be whether or not the inquiring bidder has been awarded the contract. CRDF Global may, at its sole discretion, inform any inquiring bidder of the reason(s) as to why it was not awarded the contract.

Binding Period. Following the due date of submission of this Proposal, the pricing included in this RFP shall be binding upon the supplier for the duration of the contract.

Hold Harmless. By submitting a response to the RFP, bidder agrees that CRDF Global has sole discretion to select any and/or all suppliers. During or following the conclusion of this process, bidders waive their rights to damages whatsoever attributable to the selection process, materials provided, supplier selection, or any communication associated with the RFP process and supplier selection.

Transfer to Final Contract. The terms and conditions of the RFP, including the specifications and the completed proposal, will become at CRDF Global's sole discretion, part of the final contract (the "Agreement") between CRDF Global and the selected bidder. In the event that responses to the terms and conditions will materially impair a bidder's ability to respond to the RFP, bidder should notify CRDF Global in writing of the impairment. If bidder fails to object to any condition(s) incorporated herein, it shall mean that bidder agrees with, and will comply with the conditions set forth herein.

Exceptions. Any exceptions to the terms and conditions or any additions, which bidder may wish to include in the RFP, should be made in writing and included in the form of an addendum to the applicable Section in the RFP.

CRDF Global Proprietary Information. Supplier agrees that all non-public information contained in this document and communicated verbally in reference to this RFP by CRDF Global shall be received for the sole discretion and purpose of enabling the supplier to submit an accurate response to this RFP. The information contained in this RFP and disclosed during the course of negotiations and communications are proprietary in nature and under no circumstances to be disclosed to a third party without prior written consent from CRDF Global.

Supplier Proprietary Information. Information contained in the response to this RFP will be considered proprietary in nature if marked "confidential" or "proprietary". Such marked documents will not be disclosed to third parties outside CRDF Global with the exception of retained consultants under contractual confidentiality agreements.