

CRDF GLOBAL
REQUEST FOR PROPOSAL #RFP-UA-08-2026

SUBJECT: Design and Deployment of a Mobile Device Management Solution for NABU

Location: Kyiv, Ukraine

PROPOSAL SUBMISSION DEADLINE: February 23, 2026

Design and Deployment of a Mobile Device Management (MDM) Solution for the National Anti-Corruption Bureau of Ukraine (NABU)

Issued by: CRDF Global

Funded by: U.S. Department of State, Bureau of International Narcotics and Law Enforcement Affairs (INL)

1. Background

CRDF Global supports the U.S. Department of State's Bureau of International Narcotics and Law Enforcement Affairs (INL) in assisting the National Anti-Corruption Bureau of Ukraine (NABU) with the adoption of secure, modern digital solutions that enhance operational effectiveness, protect sensitive information, and enable reliable use of mobile technologies in investigative and operational activities.

Mobile devices are increasingly critical to law enforcement operations; however, without centralized governance, they present significant security, compliance, and operational risks. The implementation of a centralized Mobile Device Management (MDM) solution is therefore a strategic priority for NABU. A robust MDM capability will allow NABU to securely manage mobile devices, enforce security policies, protect investigative data, ensure compliance with internal regulations, and reduce risks related to unauthorized access, data leakage, and loss or compromise of devices.

CRDF Global seeks to engage a qualified Subject Matter Expert (SME) or firm (hereafter "the Contractor") to assess NABU's current mobile environment, design an appropriate MDM solution, and supervise a pilot implementation.

2. Objective

The objective of this activity is to design, validate, and pilot a secure, scalable, and policy-compliant Mobile Device Management solution tailored to NABU's operational and security requirements, and to provide clear recommendations for organization-wide deployment.

Scope of Work:

The Subject Matter Expert (SME), hereafter referred to as the Contractor, shall conduct a comprehensive assessment of NABU's current mobile device environment, develop a proposed solution, and implement a pilot program to test the proposed solution. Detailed activities, deliverables, and objectives are outlined below.

Activities:

Stage 1. Assessment and Policy Development

The Contractor shall conduct a comprehensive assessment of NABU's current mobile device environment, including existing mobile devices, internal security policies, operational processes, and affected information systems. This stage shall include structured interviews with relevant NABU staff and management to map roles, responsibilities, risks, operational requirements, and security constraints.

Based on the assessment, the Contractor shall develop a Concept Note defining the overall approach to mobile device management. The Concept Note shall outline proposed tasks, stakeholder roles, accountability and governance models, security management processes, and a high-level MDM architecture. The analysis shall include stakeholder consultations, a cost-benefit analysis, and a comparative review of leading MDM solutions available on the market.

The Contractor shall present the proposed MDM solution options to INL and NABU for review and selection. Following selection of the most suitable MDM solution, the Contractor shall develop a detailed Statement of Work (SOW) for the MDM system, covering both functional and non-functional requirements, including but not limited to:

- Device management scenarios
- System integrations
- Performance, scalability, and reliability requirements
- Compliance, security, and licensing requirements
- Supported hardware platforms and operating systems
- Training, maintenance, and support requirements

In parallel, the Contractor shall develop MDM Policies aligned with NABU's internal security standards, including role-based access control (RBAC), incident response procedures, and rules governing acceptable device usage. Stage 1 shall be considered complete upon delivery of the initial Assessment Report, Concept Note, MDM Policies, and recommendation of the most appropriate MDM solution based on NABU's operational needs. Based on these recommendations, the required mobile devices will be procured by INL for NABU. The contractor is expected to assist with drafting procurement requirements for the most suitable MDM hardware procurement.

Stage 2. MDM Tuning and Pilot Implementation

During Stage 2, the Contractor shall prepare a dedicated Statement of Work (SOW) for software configuration and tuning and provide technical supervision of the MDM implementation process. This shall include verification of correct software installation, validation of configuration compliance with approved policies, inspection of implementation activities, and overall quality control. A formal control act and implementation report shall be produced.

The Contractor shall design and conduct User Acceptance Testing (UAT), including preparation and approval of the testing methodology, development of test cases, execution of system testing, documentation of results, and identification of non-conformities. Deliverables shall include a UAT report, approved testing methodology, test cases, and a non-conformity matrix.

A pilot implementation shall be conducted for a limited group of 30-50 users, using the selected MDM solution. The Contractor shall coordinate closely with responsible NABU staff to connect pilot mobile devices to the MDM system, collect user feedback, analyze results, and prepare conclusions and recommendations for large-scale rollout.

The Contractor shall deliver training for the pilot user group, including specialized training for security officers and practical, case-based training sessions for new system administrators, supported by presentations and instructional materials.

Stage 2 shall be completed when the MDM solution is fully configured, operational, and validated for the pilot group, and when clear recommendations for organization-wide deployment and associated training needs are provided.

This contract will include Stages 1 and 2. If deemed necessary by INL, this contract will, at a future date via contract modification, move to Stage 3, which will include the work described in detail below. Pricing proposals

should provide independent cost estimates for each stage. There is no guarantee that the contract will be modified to include Stage 3.

Possible Stage 3. Full-Scale Implementation and Supervision

Based on the results and lessons learned from Stages 1 and 2, the Contractor shall support and supervise the organization-wide deployment of the MDM solution across NABU. This stage shall include collection of user feedback, final analysis of system performance, and validation of operational effectiveness.

The Contractor shall develop comprehensive operational documentation, including user manuals, administrator guides, training materials, and instructional videos. Ongoing consulting support shall be provided to the relevant NABU unit, including adjustment of system configurations as needed.

Additionally, the Contractor shall prepare recommendations for system modernization and future development (MDM 2.0), develop a corresponding scope of work, and submit a final implementation results report.

Stage 3 shall be considered complete upon delivery of a fully functional, operational, and documented MDM system deployed across NABU.

Vendor Requirements

Given the sensitive operational environment of the National Anti-Corruption Bureau of Ukraine (NABU), the selected Contractor must successfully undergo NABU security clearance and vetting procedures prior to the commencement of any project activities. Only contractors that receive formal clearance from NABU shall be eligible to participate in the project.

The selected contractor shall be required to sign a Non-Disclosure Agreement (NDA) in accordance with NABU's internal security and confidentiality requirements.

To ensure effective coordination and oversight, the contractor shall participate in biweekly project status meetings with representatives of INL and NABU. These meetings shall be used to review progress, discuss risks and challenges, agree on next steps, and ensure alignment with approved timelines and deliverables.

4. Key Tasks and Deliverables

- 1. Assessment Report** – summary of the current mobile device environment, existing security policies, key risks, and operational requirements within NABU.
- 2. MDM Concept Note** – definition of the proposed MDM architecture, governance and accountability model, security management approach, and roles and responsibilities.
- 3. MDM Options Analysis** – comparative analysis of leading MDM solutions, including cost-benefit considerations and a justified recommendation of the preferred option.
- 4. Technical Specifications for the Selected MDM hardware** – draft spec sheet on the selected MDM solution.
- 5. MDM Policies** – draft MDM policies aligned with NABU security standards.
- 6. Pilot Configuration Report** – report outlining confirmation of correct installation and configuration of the selected MDM solution in line with approved policies.
- 7. User Acceptance Testing (UAT) Package** – testing methodology, test cases, results, and a non-conformity matrix validating system performance.
- 8. Training Materials** – training materials for pilot users, system administrators, and security officers.
- 9. Evaluation Report of Pilot Roll-out** – analysis of pilot results, user feedback, and readiness assessment for organization-wide deployment.

5. Period of Performance

TBD

The project is expected to commence in March 2026 and concludes by the end of July 2026. Specific delivery dates will be finalized in coordination with the INL Point of Contact.

6. Vendor Requirements

- The Contractor must successfully complete **NABU security clearance and vetting** prior to project start.
- The Contractor must sign a **Non-Disclosure Agreement (NDA)** in accordance with NABU requirements.
- The Contractor must participate in **biweekly project status meetings** with INL and NABU.
- Demonstrated experience in:
 - Cybersecurity consulting
 - Enterprise or security architecture
 - MDM or endpoint management solutions
 - Work in sensitive or government environments

7. Proposal Submission Requirements

Proposals shall include:

1. Technical Approach and Methodology
2. Relevant Experience and Qualifications
3. Project Management and Staffing Plan
4. Deliverables and Timeline
5. Pricing Proposal with **separate cost breakdowns for Stage 1, Stage 2, and optional Stage 3**
6. Risk Identification and Mitigation Strategy

8. Evaluation Criteria

Proposals will be evaluated based on:

- Technical approach and understanding of requirements
- Relevant experience and past performance
- Management and staffing capacity
- Cost realism and reasonableness
- Ability to operate in sensitive security environments

9. Additional Information

This RFP does not obligate CRDF Global or INL to award a contract or to fund any activities beyond those approved by the donor. Any award is subject to donor approval, security vetting, and availability of funds.

ROPOSAL REQUIREMENTS:

Each proposal must include:

- **Statement of Interest and Technical Capabilities**
 - Detailed description of the services offered in correlation with the RFP Subject Matter Expertise detailed under Scope and Tasks. Your visions on the project fulfillment and reaches of its deliverables.
 - Resumes (no more than 2 pages) of key contact(s)/project lead(s)
- **Cost proposal**
 - Description of the pricing and cost factors
 - Prices must be indicated in USD
 - Milestones – how many hours dedicated to each if foreseen the accumulative efforts of several experts

Offerors shall complete the cost table below. All costs shall be presented in **U.S. Dollars (USD)**. Costs must be **fully burdened** and include all applicable overhead, administrative expenses, and profit/fee.

Cost Proposal Instructions

- Offerors shall provide **clear cost justification** for each cost category.
- Lump-sum pricing without a detailed cost breakdown **may be deemed non-responsive**.
- CRDF Global reserves the right to request **cost clarifications or negotiations**.
- Award will be made on a **best-value basis**, considering technical merit, past performance, management approach, and **cost realism**.

CONTRACTOR SELECTION CRITERIA:

CRDF Global will select the contractor that provides the best value in terms of overall price and experience, and expertise. The contractor should have proven experience with tailoring and conducting similar projects and experience with training individuals/groups of people on similar topics.

EVALUATION FACTORS AND SUBFACTORS:

TECHNICAL APPROACH:

The technical approach will be evaluated based on the extent to which the vendor's proposal demonstrates a thorough understanding of the requirements and a feasible method to meet or exceed those requirements.

Subfactors:

- Understanding of the requirements
- Feasibility of the approach
- Innovation and technical enhancements (if applicable)
- Alignment with project goals

LEVEL OF EXPERTISE:

The vendor's level of expertise will be evaluated based on the CVs of the experts involved considering the experience of previous organization of similar events (please provide the experience confirmation).

PRICE/COST:

Price will be evaluated for reasonableness, fairness, and alignment with the proposed scope of work. The project seeks a balance between competitive pricing and technical merit.

SUBFACTORS:

- Overall cost compared to market rates
- Cost realism (to ensure the proposal is realistic given the scope)
- Price structure (fixed price, time & materials, etc.)

BEST VALUE FOR MONEY:

The proposal will be evaluated based on both technical and price factors, weighing them to determine which offer represents the best value. Technical factors, such as experience, innovation, and past performance, may be more heavily weighted than price. The right to select a higher-priced proposal if it offers superior technical benefits or overall value is reserved.

BASIS FOR AWARD:

The award will be given to the offeror whose proposal provides the best value, considering both technical and price factors. The right to select a higher-priced proposal if it offers superior technical benefits or overall value is reserved.

SUBMISSION:

Proposals should be submitted to procurement@crdfglobal.org & ofomin@crdfglobal.org, no later than **February 23, 2026; 5:00 PM EET**. Proposals should be submitted as electronic documents in PDF, Word or Excel format.

Please indicate the RFP number in the "subject" line of your proposal: **# RFP-UA-08-2026 name of Vendor**

CRDF Global provides equal opportunities to all qualified individuals without regard to age, race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran, or disabled status. We are committed to



prioritizing an inclusive and collaborative space in which diversity and equity is discussed, championed, and supported. We acknowledge and honor the fundamental value and dignity of all individuals. We pledge ourselves to creating and maintaining an environment that respects diverse traditions, heritages, and experiences.

More information is available at www.crdfglobal.org.