

## Responses to Questions (last updated Jan 9, 2026)

1. I see there are two RFPs, which should I apply under?
  - a. One RFP is for **individual subject matter experts** ([RFP for Individual Experts, linked here](#)).
  - b. One RFP is for **organizations** ([RFP for Organizations, linked here](#)).
2. Which RFP should someone respond to if incorporated under an LLC?
  - a. Under the RFPs for Individual Experts.
3. What is the typical lead time between tasking and delivery engagements (virtual sessions, in country workshops, assessments, and study tours)? Where possible, could you indicate typical notice periods (for example, two weeks, four weeks, eight weeks or more)?
  - a. Lead times vary based on engagement type, scope, and funder priorities. For planning purposes, respondents should assume the following baseline timelines:
    - i. Study Tours: Approximately 8 weeks of lead time
    - ii. Virtual engagements, in-country workshops, and assessments: Typically, 4–8 weeks, but not less than 4 weeks
  - b. Actual lead times may be shorter or longer depending on the specific activity, approvals, and logistical considerations.
  - c. For proposal purposes, respondents should assume a baseline lead time of approximately two months.
4. Is there a standard hourly labor rate that CRDF Global expects?
  - a. Respondents should propose the hourly labor rate that they would expect to apply if tasked by CRDF Global. Respondents should keep in mind that CRDF Global's programming is funded by the U.S. Department of State.
5. When taskings are issued, what is the usual duration and intensity of support required (for example, a single session, a multi-day workshop, several weeks of analysis), and what level of effort per week is typical?
  - a. The duration and intensity of support vary significantly by engagement type and scope. Taskings for example may include, but are not limited to:
    - i. Single virtual sessions
    - ii. Multi-day in-country workshops
    - iii. Short-term analytical or assessment activities conducted over several weeks
  - b. Level of effort is expected to vary by task. As such, respondents are requested to provide estimated hourly labor rates (inclusive of indirect costs), which will be used as the basis for cost estimates across taskings.
6. What will the type of contract be?

- a. Contract type will be negotiated on a task-by-task basis depending on the nature of the activity. The hourly rates requested (see above) will not impact contract type determinations.

7. Which countries or regions will programming take place?

- a. Projects may be with partners in one or more countries, in any world region. This includes countries in Europe, South/Southeast Asia, Sub-Saharan Africa, and the Western Hemisphere. Countries will be identified and shared at the tasking stage. As noted in the RFP, engagements may take place CONUS (such as Study Tours) or OCONUS (such as Workshops).

8. Are there any travel restrictions or security requirements? Who takes care of travel/subsistence arrangements?

- a. Travel, security, and medical requirements may vary by engagement and location. These details will be addressed during tasking and are not required for RFP response purposes. Travel and subsistence arrangements will be clarified at the task level and are anticipated to be covered by CRDF Global.

9. For each tasking, will CRDF Global run a mini competition among selected vendors, or will taskings be allocated directly based on subject matter fit and availability?

- a. CRDF Global intends to allocate tasks based on subject matter fit, technical expertise, and availability.

10. For training materials, analytical tools, and curriculum or leave behind products developed under taskings, who retains ownership? Are contractors allowed to reuse generic, non-country specific components in future engagements? If content is already held as background IP, what happens to that IP?

- a. Ownership of materials, tools, curricula, and other deliverables developed during tasking rests with CRDF Global and USG funders, while contractors retain ownership of any pre-existing background IP. Contractors may reuse generic, non-country-specific background components in future engagements, provided they do not include CRDF Global-funded content or sensitive information developed under this scope of work. Any proposed reuse or incorporation of background IP into deliverables must be identified in advance and approved in writing by CRDF Global.
- b. Contractors retain ownership of pre-existing background intellectual property. However, any background IP incorporated into deliverables must be licensed to CRDF Global and USG funders for use in connection with the scope of work, including authorized sharing with program participants. Any limitations on such use must be clearly identified during tasking and approved in writing by CRDF Global.

11. For Task 5 in the RFP for Organizations, does CRDF expect subcontractors to provide access to facilities and organisations (for example, utilities, regulators, vendors), or is “hosting” primarily itinerary design, facilitation, and content delivery?
  - a. The definition of “hosting” will vary by organization and engagement. For a university it may include visits to research facilities; for other organizations it may include facilitating access to a demonstration site or similar.
12. Does CRDF envisage accredited university programmes as part of Task 6 in the RFP for Organizations, or are non-accredited professional short courses and curriculum packages also in scope?
  - a. Accreditation is not required. Non-accredited professional short courses and curriculum packages are within scope.
13. What does CRDF Global expect in the "Statement of Interest and Technical Capabilities" in terms of length? Are other documents (e.g. a sample presentation) required?
  - b. CRDF Global recommends a 1–2 page Statement of Interest and Technical Capabilities. This can include a concise narrative summary (eg. 1–2 paragraphs) followed by bullet points addressing relevant experience, technical areas, and engagement types. An excessively long Statement of Interest and Technical Capabilities is discouraged.
  - c. A sample presentation is not required.