

CRDF GLOBAL
REQUEST FOR PROPOSAL (RFP)
Strengthening Chemical Security Practices to Prevent Exploitation of Chemical Supply
Chains in Türkiye
Deadline: August 9, 2024

Summary:

CRDF Global will implement a two-day symposium in Ankara, Türkiye to enhance security measures in the Turkish chemical and pharmaceutical industries by providing essential materials and creating a forum for networking, idea exchange, and collaborative solution design. The objective of this symposium will be to train 30 Turkish chemical and pharmaceutical industry participants, including manufacturers, distributors, academic institutions, and government agencies on the transfer risk of materials, equipment, expertise, and financing to state proliferators of chemical weapons (CW) and pharmaceutical-based agents (PBAs) in the region. After this training, participants will be able to contextualize and apply new security practices to current issues, utilize learned local experiences, and develop sustainable solutions for emerging and ongoing proliferation concerns in the region.

Scope:

The subject matter expert (SME), hereby referred to as “The Contractor” will develop course materials for the symposium and travel to Ankara, Türkiye to present the course materials during the event as an SME for *Strengthening Chemical Security Practices to Prevent Exploitation of Chemical Supply Chains in Türkiye* to be held on November 15-16, 2024 (TBC). The Contractor will be awarded a contract based on the following completion and submission of the tasks and their deliverables outlined below:

Period of Performance: August through December 2024

Tasks and Deliverables:

Task One: Project Coordination and Materials Development

In coordination with the CRDF Global project team, the Contractor will contribute to the development of the following materials: Course materials, interactive exercises, an action planning session, and develop five or more sessions and/or exercises prior to the training.

Task One Deliverables:

- a. *Five or more presentations, exercise, and/or training materials prior to the training (due no later than October 6, 2024).*

Task One Level of Effort: Not to exceed **35 hours** without written approval from the CRDF Global Agreement Officer

Task Two: Travel

The Contractor will travel to Ankara, Türkiye to implement the two-day symposium. The event is tentatively scheduled for November 2024.

Task Two Level of Effort: Not to exceed **8 hours** (at 50% rate) without written approval from the CRDF Global Agreement Officer

Task Three: Implementation

In coordination with the CRDF Global project team, the Contractor shall assist in the implementation of the two-day in-person “Strengthening Chemical Security Practices to Prevent Exploitation of Chemical Supply Chains in Türkiye” symposium for Turkish chemical and pharmaceutical industry participants in Ankara, Türkiye. The contractor will present their developed presentations, facilitate discussions at the symposium on assigned topics and training materials.

Task Three Level of Effort: Not to exceed **16 hours** without written approval from the CRDF Global Agreement Officer

Task Four: Reporting

The Contractor will complete and submit to CRDF Global a brief after-action report, using CRDF Global’s reporting template, summarizing technical outcomes of the activity and any recommended follow-on activities for sustainable practices on recognizing and addressing ongoing proliferation concerns in the region.

Task Four Deliverables:

- a) Final report (within five days of the completion of the activity)
- b) Final invoice (within two weeks of the completion of the activity)

Task Four Level of Effort: Not to exceed **5 hours** without written approval from the CRDF Global Agreement Officer

Contractor Requirements:

The contractor will have experience developing and delivering workshops on chemical security, supply chain security, Know-Your-Customer (KYC), Pharmaceutical Based Agents (PBA’s), CW agents and production equipment, Open-Source Investigations (OSINT) principles and tools and additional experience assisting in or leading chemical security trainings for chemical and pharmaceutical industry, manufactures, and distributors, academic institutions, and government agencies. The contractor will have a demonstrated capability to conduct workshops and mentoring in one or more of the following areas:

- Customer Due Diligence
 - Verification for suspicious purchases
 - Know Your Customer techniques
- Dual-Use Chemicals and Equipment for PBA-production
- Trade of Hazardous Chemicals and Supply Chain Security
- Red Flags and Typologies of High-Risk Companies
- Pharmaceutical-Based Agents (PBAs) and precursors in Türkiye
- Open-Source Intelligence Tools (OSINT)
 - Search engines for verification
 - Data analysis tools and best practices
- Insider Threat

Subject Matter Experts shall have:

1. Technical Experience: At least 7-10 years of relevant professional experience. Applicable experience can include a combination of the below:
 - a. Knowledge of chemical security; experience consulting on chemical security best practices and knowledge of key threat actors
 - b. Experience leading workshops targeting international audiences including chemical and pharmaceutical industry leaders
 - c. Experience educating on PBA precursors, dual-use chemicals, and production equipment.
 - d. Experience consulting on regulatory and voluntary initiatives to prevent chemical precursor acquisition.
 - e. Experience consulting on OSINT/due diligence/KYC topics.
 - f. Experience developing and leading interactive exercises regulatory and voluntary initiatives to prevent chemical precursor acquisition as well as OSINT/due diligence/KYC topics.

Experience engaging international audiences including policymakers, government, and regulators, and/or industry leaders in regions including South Asia, Southeast Asia, Sub-Saharan Africa, Europe, Middle East and North Africa, or Latin America

Timeline:

August 5, 2024: RFP Questions & Answers
August 6, 2024: RFP Response
August 9, 2024: RFP submissions due

Proposal Requirements:

- Statement of technical capabilities
- CV(s)
- List of recent experience in the subject matter area and applicable references/past performance

Proposed labor rate

- If applicable, Small or disadvantaged business designations
- If applicable, NAICS Code(s):

Contractor Selection Criteria:

CRDF Global will select contractors that provide the best value in terms of overall price and experience. The contractor should have proven international experience working with chemical and pharmaceutical industry or chemical sector actors (e.g. management-level employees, head of sales, security managers, heads of Research & Development, and regulators within an industry's regulatory affairs department at pharmaceutical laboratories, manufacturers).

Submission:

Proposals should be submitted as electronic documents in PDF, Word, or Excel formats to Ms. Julia Randels at jrandels@crdfglobal.org and procurement@crdfglobal.org by 5pm EST **August 9, 2024**

Background:

CRDF Global is an independent nonprofit organization founded in 1995 in response to the collapse of the Soviet Union and the threat of large-scale proliferation of weapons technology from the region. With support authorized by the Nunn-Lugar Act of 1991 and the Freedom Support Act of 1992, as well private foundation contributions, CRDF Global embarked on bolstering the global scientific community and fostering alternatives to weapons research.

In the past 25 years, our work has expanded to address ever-changing global concerns, but our commitment to ensuring the success of our partners remains the same. We are a leading provider of flexible logistical support, program design and management, and strategic capacity building programs in the areas of higher education, CBRNE security and nonproliferation, border security, cybersecurity, global health, technology entrepreneurship, and international professional exchanges.

With offices in Arlington, VA; Kyiv, Ukraine; and Amman, Jordan, CRDF Global's diverse staff and networks of local community and government stakeholders deliver tailored programs that meet specific regional needs in over 100 countries across the globe.

Vision Statement:

Our world, healthy, safe, and sustainable.

Mission Statement:

Safety, security, and sustainability through science, innovation, and collaboration.

Values:

We do the right thing.

We care about each other and the people we work with.

We work together to deliver excellence

CRDF Global provides equal opportunities to all qualified individuals without regard to age, race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran, or disabled status. We are committed to prioritizing an inclusive and collaborative space in which diversity and equity is discussed, championed, and supported. We acknowledge and honor the fundamental value and dignity of all individuals. We pledge ourselves to creating and maintaining an environment that respects diverse traditions, heritages, and experiences.

More information is available at www.crdfglobal.org.

Solicitation Terms & Conditions:

Right to Select Suppliers. CRDF Global reserves the right to negotiate with and select all qualified suppliers at its own discretion and is not obligated to inform suppliers of the methods used in the selection process. CRDF Global reserves the right to dismiss any and/or all suppliers from the bid process and reject any and/or all proposals.

Obligation. This RFP does not bind nor obligate CRDF Global in any way. CRDF Global makes no representation, either expressed or implied, that it will accept or approve in whole or in part any proposal submitted in response to this RFP. CRDF Global may reward, in whole or in part, the proposal at its sole discretion.

Notification. CRDF Global will notify bidders following completion of the evaluation process, as to whether or not bidders have been awarded the contract. The only information regarding the status of the evaluation of proposals that will be provided to any inquiring bidder shall be whether or not the inquiring bidder has been awarded the contract. CRDF Global may, at its sole discretion, inform any inquiring bidder of the reason(s) as to why it was not awarded the contract

Binding Period. Following the due date of submission of this Proposal, the pricing included in this RFP shall be binding upon the supplier for the duration of the contract.

Hold Harmless. By submitting a response to the RFP, bidder agrees that CRDF Global has sole discretion to select any and/or all suppliers. During or following the conclusion of this process, bidders waive their rights to damages whatsoever attributable to the selection process, materials provided, supplier selection, or any communication associated with the RFP process and supplier selection.

Transfer to Final Contract. The terms and conditions of the RFP, including the specifications and the completed proposal, will become at CRDF Global's sole discretion, part of the final contract (the "Agreement") between CRDF Global and the selected bidder. In the event that responses to the terms and conditions will materially impair a bidder's ability to respond to the RFP, bidder should notify CRDF Global in writing of the impairment. If bidder fails to object to any condition(s) incorporated herein, it shall mean that bidder agrees with, and will comply with the conditions set forth herein.

Exceptions. Any exceptions to the terms and conditions or any additions, which bidder may wish to include in the RFP, should be made in writing and included in the form of an addendum to the applicable Section in the RFP.

CRDF Global Proprietary Information. Supplier agrees that all non-public information contained in this document and communicated verbally in reference to this RFP by CRDF Global shall be received for the sole discretion and purpose of enabling the supplier to submit an accurate response to this RFP. The information contained in this RFP and disclosed during the course of negotiations and communications are proprietary in nature and under no circumstances to be disclosed to a third party without prior written consent from CRDF Global.

Supplier Proprietary Information. Information contained in the response to this RFP. will be considered proprietary in nature if marked "confidential" or "proprietary". Such marked documents will not be disclosed to third parties outside CRDF Global with the exception of retained consultants under contractual confidentiality agreements.