Building Regional Champions on Counterproliferation Finance for Sanctions-Risk Management in Latin America and the Caribbean

**Instructions:** Please use this checklist to ensure that your application form is complete and contains all required documentation. Please note that your application will not be reviewed unless all application sections have been completed and all required documents are submitted. Please submit your completed application and supporting documents to: [GACGrants@crdfglobal.org](mailto:GACGrants@crdfglobal.org). Application materials and supporting documents should be submitted in PDF format and must be in English.

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| **Application:** | |
|  | 1. Complete Project Title |
|  | 1. Complete Applicant Information and List of Project Staff and their Roles |
|  | 1. Complete Host Organization Information |
|  | 1. List of Previous CRDF Global Funding, if applicable |
|  | 1. Identified Expected Support from Host Institution and/or non-CRDF Global Sources |
|  | 1. Complete List of References |
|  | 1. Letter of Intention |
|  | 1. Expected Outcome |
|  | 1. Sustainability and Dissemination of Learned Objectives Post-Activity |
| **Budget:** | |
|  | Up to $2,000 U.S. Dollars (this excludes travel expenses for the study tour) |
| **Duration:** | |
|  | Two Months |
| **Supporting Documentation:** | |
|  | Curriculum Vitae (CV) for each Project Team Member |
|  | Letter of Institutional Support |
|  | Detailed Budget |

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**Application Form**

**Instructions:** Proposals must be completed in English.

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| 1. **General Project Information** | |
| **Project Title** |  |
| **Amount Requested** |  |
| **Project Duration** |  |

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| **B. Applicant Information** | |
| **Job Title/Position** |  |
| **First Name**(as it appears on passport) |  |
| **Last Name**(as it appears on passport) |  |
| **Country of Citizenship** |  |
| **Name of Institution** |  |
| **Division/Department** |  |
| **Address of Institution** |  |
| **Applicant Contact Information** | |
| **Phone Number** |  |
| **Fax Number** |  |
| **Email Address** |  |

Please list all other staff members who will be involved in this project.

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| **Name, Job Title/Position** | **Specific Role in the Project** | **Institution** |
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| **C. Host Organization Information** | | | |
| **Organization Name:** |  | | |
| **Division/Department:** |  | | |
| **Title & Name of Person in Charge of Authorizing this Arrangement:** |  | | |
| **Town/City:** |  | | |
| **Country:** |  | | |
| **Postal Code:** |  | | |
| **Host Contact Information** | | | |
| **Phone Number:** |  | **Fax Number** |  |
| **Email Address:** |  | | |
| **Website**(if applicable) |  | | |

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| **D. Previous CRDF Global Funding** | | | |
| **Have you previously received funding from CRDF Global or participated in a CRDF Global training?** | Yes  No | *If Yes:* | Number of times you received funding or participated in training:  Type and date of training/funding: |
| **Please describe how you learned about CRDF Global and this research grant competition:** |  | | |

**E. Expected Support for this Project from Host Institution and/or other Non-CRDF Global Sources**

Add additional rows if necessary

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name of Institution giving Support:** |  | | | |
| **Amount of Support:** | **In-Kind\*** |  | **Cash** |  |
|  |  |

\****In-Kind Contributions are contributions of goods or services, not cash – i.e. computers, software, furniture, storage space, mail services, etc .and relevant amount***

**Signature of Applicant: Date :**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature of Head in Charge of Authorizing Arrangement: Date:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**F. List three relevant professional references.**

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| **Reference 1** | |
| **Full Name** |  |
| **Institution and Relationship** |  |
| **Email Address** |  |
| **Reference 2** | |
| **Full Name** |  |
| **Institution and Relationship** |  |
| **Email Address** |  |
| **Reference 3** | |
| **Full Name** |  |
| **Institution and Relationship** |  |
| **Email Address** |  |

**G. Letter of Intention**

In no more than 400 words please address these questions:

1. Why should you be selected to attend this one-week study tour in Washington, DC?
2. How is your work and your institution's work relevant to the objectives of this project?
3. How have your past experiences working in counterproliferation finance roles prepared you for this one-week study tour?

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| **Response:** |
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**H. Expected Outcome**

In no more than 900 words please address the following questions:

1. How will the one-week study tour and webinars build towards enhancing your organization’s ability to comply with sanctions thereby advancing international efforts to dismantle the North Korean proliferation financing regime and address potential vulnerabilities within your sector?
2. How will this grant contribute to your institution’s long-term strategy and programming?

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| **Response:** |
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1. **Sustainability and Dissemination of Learned Objectives Post-Activity**

In no more than 500 words, please explain your plans for future work on this topic beyond the grant period.

Also address the following:

1. How will the learned objectives from the study tour be disseminated to colleagues/ institutions, and how will the webinars be sustainable after they conclude?
2. What measures will you take to become a regional CPF champion in your institution and pass down knowledge from the study tour to support international efforts to disrupt the DPRK’s illicit financial networks?

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| **Response:** |
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**Supporting Documentation**

The following documents are required for your application to be considered. Please include these documents in PDF format with your application.

* Curriculum vitae (CV) for each member of your research team, including past coursework on topics related to this research grant.
* A letter of support from your institution
* Detailed budget.