**Countering Technology Transfer Grant**

**Application Checklist**

**Instructions:** Please use this checklist to ensure that your application form is complete and contains all required documentation. Please note that your application will not be reviewed unless all application sections have been completed and all required documents are submitted. Please submit your completed application and supporting documents to: techtrainings@crdfglobal.org. Application materials and supporting documents should be submitted in PDF format.

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| **Application:**  |
|   | 1. Complete Project Title
 |
|   | 1. Complete Applicant Information and List of Project Staff and their Roles
 |
|   | 1. Complete Host Organization Information
 |
|   | 1. List of Previous CRDF Global Funding, if applicable
 |
|   | 1. Identified Expected Support for from Host Institution and/or non-CRDF Global Sources
 |
|   | 1. Complete Project Abstract and Proposed Action Plan for Risk Assessment, Risk Mitigation, and Curriculum Development
 |
|   | 1. Complete List of References
 |
|   | 1. Expected Outcome and Sustainability Potential
 |
|   | 1. Proposed Project Timeline
 |
| **Budget:**  |
|   | Up to USD 7,500.00 |
| **Supporting Documentation**  |
|   | Curriculum Vitae (CV) for each Project Team Member  |
|   | Copy of the passport or national ID for each team member on the project  |
|  | Letter of Institutional Support |
|  | Detailed Budget |
|  | FCRA Registration or Exemption Documentation |

**Countering Technology Transfer Grant**

**Application Form**

**Instructions:** Proposals should be completed in English. Completing the application in a language other than English will disqualify you from the grant competition. Please note that all members of the research team must be nationals of India and the applicant must be affiliated with a Science, Technology, Engineering, and Medical private or public research institution.

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| 1. **General Project Information**
 |
| **Project Title**  |   |
| **Amount Requested**  |   |
| **Project Duration**  |   |

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| 1. **Applicant Information**
 |
| **Job Title/Position**  |   |
| **First Name**(as it appears on passport)  |   |
| **Last Name**(as it appears on passport)  |   |
| **Country of Citizenship**  |   |
| **Name of Institution**  |   |
| **Division/Department**  |   |
| **Address of Institution**  |   |
| **Applicant Contact Information** |
| **Phone Number**  |   |
| **Fax Number**  |   |
| **Email Address**  |   |

Please list all other staff members who will be involved in this project, if applicable.

|  |  |  |
| --- | --- | --- |
| **Name, Job Title/Position**  | **Specific Role in the Project**  | **Institution**  |
|   |   |   |
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| 1. **Host Organization Information**
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| **Organization Name:**  |   |
| **Division/Department:** |   |
| **Title & Name of Person in Charge of Authorizing this Arrangement:**  |   |
| **Town/City:**  |   |
| **Country:** |   |
| **Postal Code:**  |   |
| **Host Contact Information** |
| **Phone Number:** |   | **Fax Number**  |   |
| **Email Address:** |   |
| **Website**(if applicable)  |   |

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| 1. **Previous CRDF Global Funding**
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| **Have you previously received funding from CRDF Global or participated in a CRDF Global training?**  | Yes ☐ No ☐ | *If Yes:*  | Number of times you received funding or participated in training:Type and date of training/funding: |
| **Please describe how you learned about CRDF Global and this research grant competition:** |  |

**E. Expected Support for this Project from Host Institution and/or other Non-CRDF Global Sources**

Add additional rows if necessary

|  |  |
| --- | --- |
| **Name of Institution giving Support:**  |   |
| **Type & Amount of Support:**  | **In-Kind\***  |   | **Cash**  |   |
|   |   |

\****In-Kind Contributions are contributions of goods or services, not cash – i.e. computers, software, furniture, storage space, mail services, etc .and relevant amount***

**Signature of Applicant: Date:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature of Head in Charge of**

**Authorizing Arrangement: Date:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**F. Abstract**

Please provide an abstract of no more than 900 words. The following points should be addressed in your abstract:

* What question will your research seek to answer?
* How does your proposed project relate to the research scope defined in the competition announcement?
* Provide a brief review of the existing literature on this topic.
* Explain your proposed methodology.
* How the research outcomes could be disseminated among your professional society.

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| **Response:**  |
|   |

**G. List three relevant professional references.**

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| **Reference 1** |
| **Full Name**  |   |
| **Institution and Relationship**  |   |
| **Email Address**  |   |
| **Reference 2** |
| **Full Name**  |   |
| **Institution and Relationship**  |   |
| **Email Address**  |   |
| **Reference 3** |
| **Full Name**  |   |
| **Institution and Relationship**  |   |
| **Email Address**  |   |

**H. Expected Outcome and Sustainability Potential**

In no more than 500 words, please explain your plans for future work on this topic beyond the grant period. How does research on the proliferation of advanced conventional weapons contribute to your institution’s long-term strategy and programming?

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| **Response:**  |
|   |

**I. Proposed Timeline**

Please list each step/task for your project and the anticipated number of weeks or months to complete each step/task. The length of the project should not exceed six (6) months. Responses should be listed as estimated number of days.

|  |  |
| --- | --- |
| Reviewing pre-award documents received from CRDF Global *(CRDF Global expects pre-award documents review to take up to three weeks. Please inform us if this step will take longer at your institution.)* |   |
| Receive signature on grant agreement after pre-award documents are approved |   |
| Conducting literature review |   |
| Creating outline for paper |  |
| Outline review process at CRDF Global  |   |
| Writing first draft  |   |
| First draft review process at CRDF Global |  |
| Submitting final paper and updated one-page abstract |  |
| Publishing final paper (This step can extend beyond the grant period) |  |
| Dissemination of the abstract and final paper among the professional society |  |
| Final grant report  |  |

**J. Relevant Publications, Presentations, and Coursework**

Please list each team member’s recent work on this topic. Include links if possible.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Team Member Name** | **Title of Work** | **Publication or Conference** | **Date** | **Link** |
|   |   |   |  |  |
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**H. Supporting Documentation**

The following documents are required for your application to be considered. Please include these documents in PDF format with your application.

* Curriculum vitae (CV) for each member of your research team, including past coursework on topics related to this research grant.
* A copy of each team member’s passport or national ID card
* A letter of support from your institution
* Detailed budget.
* FCRA Registration or Exemption Documentation